

4 September 2024

Our Lady of Good Counsel Out of School Hours Care

Re: Kimbriki Tip Excursion

Dear Parents,

Our Lady of Good Counsel Out of School Hours Care, will go on an excursion to Kimbriki Tip, Ingleside. This excursion will occur on the **14/10/2024**. The children will be transported by bus, and we are departing the service at 9:00am. Our anticipated arrival time from the excursion is 1.30pm. The approximate amount of time the children will be on the **coach** will be **1 hour including return time**, and they will be picked up from the OLGC Hall/OSHC Centre. Please complete and return this form to us.

We are expecting 30 children to be part of this excursion. 4 educators will accompany and supervise children for this excursion. The educator or educators with first aid qualifications who will accompany the excursion is/are as follows:

- ALL EDUCATORS, Nominated supervisors are Annabel Deibe and Bronte Vanderfield.

Our itinerary and time table are as follows:

- Depart OLGC at 9:00am, arrive at Kimbriki Tip at 9:30am for a 10am session, then depart Kimbriki Tip at 1pm, arriving back at OLGC at 1.30pm.

During this excursion we expect the weather to be Sunny and we will be spending the majority of the excursion outdoors. Please ensure that your child is dressed appropriately for the weather and that he or she has the following items in his or her bag/pack:

- Water bottle
- Hat

We will be away for a total number of 4.5 hours. Please pack sufficient food and water for your child to take with him or her to the excursion.

Head Office

Caroline Chisholm Centre Level 7, Building 2,
423 Pennant Hills Road, PENNANT HILLS NSW 2120
PO BOX 966, PENNANT HILLS NSW 1715
P: (02) 9481 2600 E: info@catholiccaredbb.org.au
ABN 71 616 242 198 www.catholiccaredbb.org.au

Family Centres • Artarmon • Central Coast • Northern Beaches • Waitara
Children's Services • Early Learning Centres • Out of School Hours Care
Permanency Support Program • Therapeutic Foster Care & Residential Care
Disability Futures • Central Coast • Northern Beaches • Northern Sydney
Services for Seniors • Central Coast • Northern Beaches • Northern Sydney

In case of emergency, you will be able to contact us on 0400 787 186.

A risk assessment of this excursion was conducted prior to you receiving this information. Also, written policies and procedures for transporting children are available at the service. Kindly see the Coordinator if you require a copy of this risk assessment, policy or any further information.

Please fill in the authorisation for this routine excursion below and return to our service by **27 September 2024**.

Thank you.

-
- | | | | |
|-----------------------|-------|--------------|-------|
| 1. Child's full name: | | Child's age: | |
| 2. Child's full name: | | Child's age: | |
| 3. Child's full name: | | Child's age: | |

.....
Name of Parent / Guardian

.....
Signature

.....
Date